**The Old School Surgery**

**PPG Meeting Minutes**

**12.30pm Thursday 15th May 2025**

**Present:**

Dr Angela Paddon (Practice Partner)

Nicky Johnson (Practice Manager)

Hayley Kane (PPG Chair)

Ann Boothroyd

John Farmer

Sarah Whatley

Lucy Hawkins (GP/PPG Secretary)

**Welcome**

Hayley started the meeting by welcoming everybody and a reintroduction of our new members as Hayley was unable to attend the previous meeting.

**Surgery Maintenance/Funding**

The main list of works required to the Surgery comprise of the following;

Repair to car park front wall

Repairs to rear windows

Internal mould – AP has recently addressed this but only temporarily – we have been quoted £1500 + VAT just for a Company to come and inspect

Leaking roof – during recent extreme weather conditions we had water coming through the Reception area roof

General decoration of Surgery

Flooring – the aim is to replace carpets with hard flooring

**Fund Raising**

There is no funding available for GP Practices, maintenance is down to the Surgery. We do try to use local builders and businesses.

JF suggested that patients who do not pay for prescriptions could make a small donation when collecting medication. We discussed that this could not be compulsory, however, we could put a ‘maintenance fund’ pot at Reception hatch for all patients who wish to donate. A notice can be made and laminated advising what the funds are required for with a target.

AP suggested a target thermometer!

HK raised the idea of a Just Giving Page which we have previously discussed. We would start with the car park wall, we need to obtain a quote so that we have our target figure. Once this is set LH to write an article for the Parish News to raise awareness.

JF suggested generating income through private clinics alongside NHS clinics but we do not have the capacity to do this.

SW suggested renting rooms out for private services eg; reiki. We have done this in the past, however, we struggle with room availability so it would be difficult to maintain on a regular basis.

*Action: look into legality of donation pot and Just Giving Page (LH/HK)*

*Action: obtain quote for wall repair (LH)*

**Funds For New Waiting Room Chairs**

We recently purchased some new chairs for the waiting area and requested that this could possibly be paid for by the patient fund at a cost of £1144.22

All agreed.

**Bicycle Rack**

The question of having a bicycle rack was raised again via the PPG suggestion box. This has been discussed before but raises the issue of space and liability. There is a bicycle rack at the train station which is not far from the Surgery. We do not own the rear or side wall so the only possibility of location would be on the front wall of the car park, a sign would have to be displayed advising that we do not accept liability and bicycles are to be left at owners risk.

*Action: look into legality of sign and write section for Parish News re outcome as this is often suggested - LH*

**Recycling**

PPG suggestion box – recycle waste to support Great Green Bedwyn.

As a business we will incur costs, however, we will look into obtaining quotes for discussion.

*Action: obtain quotes for recycle and green bin (LH)*

**AOB**

JF suggested extending the building out the front. We are unable to do this as the Surgery is a listed building. We have looked into grants previously, however, they are not a 100% contribution and do have to be paid back.

The building is owned so all works are chargeable.

JF suggested a conversation with our local MP may be beneficial.

The television screen in the waiting area has not been in use for some time now, this was also recently discussed in a Practice Meeting. The unit is old, therefore there are no compatible programmes that can be used so it has now been taken down completely.

**Next PPG TBA**

All attendees thanked for giving up their time and meeting closed.